

16 November 2021

Ashley Glover
aglover@gmail.com

Re: Acknowledgement of FOI request FOI-0055-2021

Dear Ashely,

I refer to your request dated 1 November 2021 made under the Freedom of Information Act 2014, which was received on 2 November 2021 for records held by the EPA.

Your request sought:

Details of the membership, governance, remit and copies of all minutes/agendas for meetings in 2020/2021 for the following committee set up under the Department of Housing, Local Government and Heritage;

- The National Technical Implementation Group (NTIG)

and

Details of the membership, governance, remit and copies of all minutes/agendas for meetings in 2020/2021 for the following committee set up under the Department of Housing, Local Government and Heritage;

- Natural Water Retention Measures Working Group

The decision maker handling your request is Patrick Morris and I can be contacted at 053 9160600. A final decision on your request would normally be sent to you within 4 weeks, where a week is defined as 5 working day excluding the weekend and public holidays. This means that you can expect a decision letter to issue not later than 30 November 2021.

I wish to advise you that details of all non-personal FOI requests, and associated documents released will be recorded on an FOI disclosure log which will be published on the EPA website in due course.

There are some limited situations under the FOI Act, where a final decision may take longer than 4 weeks. If this occurs in the case of your request, we will advise you promptly in writing setting out the reason and the new decision date.

Section 27 of the Act, provides for the charging of fees in relation to costs associated with search, retrieval and copying of records. You will be advised shortly if any such fee applies in this case.

If you have not heard from us once the allotted time has expired, you are automatically entitled to appeal to the EPA for a review of the matter. This review proceeds on the legal basis that the initial request is considered to be refused once the specified time for responding to it has expired. The review is a full and new examination of the matter carried out by a more senior member of staff.

In the event that you need to request such a review, you can do so by writing to FOI Unit, EPA, Johnstown Castle Estate, County Wexford or alternatively by sending an e-mail to foi@epa.ie

You should state that you are seeking this review because an initial decision was not sent to you within the time allowed for a response. You have 4 weeks (after the initial decision should have been sent to you) in which to make the appeal. Consideration will be given to late applications in appropriate circumstances.

Should you wish to discuss the above, please contact me at 053 9160600 or p.morris@epa.ie

Yours sincerely,



Paddy Morris
OEA Water Programme