

## TNA Steering Group Meeting Minutes

Friday 17<sup>th</sup> June 2022 @ 14.00

Present: Patricia Kelly, Seamus Dunne, Anne Maguire, Ciaran Nugent, Seppi Hona, Catherine Boyce, Marie O Neill

A brief discussion took place on who would carry out the action points from yesterday's first meeting with Auxilia. The following was agreed:

**Action Point 1:** It was agreed that a central depository of circulars that is more user friendly should be compiled. Patricia will get Peg to make a list of all the circulars from 2015 to date. Ciaran to check a response on an AIE he had which may assist in this also. Seamus to organise entire list of scheme documents broken down into each relevant category i.e. affor, roads etc.

**Action Point 2:** Seamus advised no issue in sharing SOP's with Auxilia. Ciaran to send SOP's to Marie. Catherine to send Felling checklist and Martina to send procedures manual for afforestation and roads to Marie also for forwarding to Auxilia. Marie to note in her e mail to Auxilia that SOP's to be read in conjunction with circulars that update the forestry programme.

**Action Point 3:** List of top 5 issues with licence applications to be sent to Auxilia. Seamus will engage with Inspectorate side for their input and Catherine will engage with Admin side.

**Action Point 4:** Letters have been drafted to Stakeholders and Marie to send text around Auxilia's Information gathering methods for their approval.

**Action Point 5:** Contact with Prescribed bodies (NWPS, Inland Fisheries, An Taisce, Local Authorities and the National Monument Service listed in RFQ) Should EPA be included? Seamus to confirm contact for NPWS and Local Authorities.