

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Sent: Friday 24 May 2024 09:26
To: Julie Sullivan (Housing); Paul Scott (Housing)
Subject: RE: NPWS Referrals procedure for Forestry projects
Attachments: Overview of DAFM process.pptx

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Hi Julie, of course, please find my presentation attached. We'll forward on further documents next week.

Regards, Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: 24 May 2024 07:46
To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>; Paul Scott (Housing) <Paul.Scott@npws.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Good morning Kevin,

Appreciate the time you took to go through the stages of the DAFM-Forestry assessment process, this was really useful. If at all possible when sending through some documentation if you could send through the slides from the meeting that would be great.

Looking forward to the next meeting on 12th June.

Kind regards,

Julie

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Sent: Thursday 23 May 2024 17:41
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>; Paul Scott (Housing) <Paul.Scott@npws.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie and Paul,

Many thanks for taking the time yesterday to meet on the referral issue – it was really useful to us and we are of course, keen to progress this, as I know you are.

We're looking forward to our next meeting in 4 weeks time and will get working on our 'homework', which I'll aim to get to you the week after next.

In the meantime, we'll send over a small number of key documents mentioned yesterday, which might be useful as you deliberate the issue yourselves over the coming weeks.

Any if you have any specific questions or wish to clarify something before we meet again, please let us know.

Kind regards,

Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: 22 May 2024 14:14
To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Kevin,

I had sent on a webex meeting link, have you access to this?

Julie

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Sent: Wednesday 22 May 2024 14:12
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie, we're just setting up the meeting link – please stand by! Thanks, Kevin

From: Collins, Kevin
Sent: Tuesday, May 21, 2024 2:16 PM
To: 'Julie Sullivan (Housing)' <julie.sullivan@npws.gov.ie>
Cc: 'Paul Scott (Housing)' <Paul.Scott@npws.gov.ie>; 'Stefan Jones (Housing)' <Stefan.Jones@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Fahy, Orla <Orla.Fahy@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>; 'Eoin Connolly (Housing)' <Eoin.Connolly@npws.gov.ie>; 'Rebecca Jeffrey (Housing)'

<Rebecca.Jeffrey@npws.gov.ie>; 'Aine OConnor (Housing)' <Aine.OConnor@npws.gov.ie>; 'Joanne Lyons (Housing)' <Joanne.Lyons@npws.gov.ie>; 'Sinead OBrien (Housing)' <Sinead.OBrien@npws.gov.ie>

Subject: RE: NPWS Referrals procedure for Forestry projects

Hi Julie,

Please find below a draft agenda for our meeting (remote) tomorrow at 2.30 pm. It includes the item you mentioned, my own overview of the DAFM-Forestry assessment process, and various proposed refinements to the referral procedure we'd like to go through with you and your colleagues.

Agenda

1. Introductions
2. An overview of DAFM-Forestry assessment process
3. Referral rules to consider if AA screening only is required or if an NIS/full AA is being carried out & consider what documents NPWS should be receiving
4. Proposed changes on DAFM's side:
 - a. Referral triggers
 - b. Method of referral
 - c. Referral period
5. Responses from NPWS
6. AOB

It's a draft agenda so of course we can refine it as needed.

Regards,
Kevin

From: Collins, Kevin

Sent: Monday, May 20, 2024 4:58 PM

To: 'Julie Sullivan (Housing)' <julie.sullivan@npws.gov.ie>

Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Stefan Jones (Housing)

<Stefan.Jones@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Fahy, Orla

<Orla.Fahy@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank

<Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>; Eoin Connolly

(Housing) <Eoin.Connolly@npws.gov.ie>; Rebecca Jeffrey (Housing) <Rebecca.Jeffrey@npws.gov.ie>;

Aine OConnor (Housing) <Aine.OConnor@npws.gov.ie>; Joanne Lyons (Housing)

<Joanne.Lyons@npws.gov.ie>; Sinead OBrien (Housing) <Sinead.OBrien@npws.gov.ie>

Subject: RE: NPWS Referrals procedure for Forestry projects

Hi Julie, of course, please give me until lunchtime tomorrow and I'll get an agenda (with the item below included) back to you.

Regards, Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: Monday, May 20, 2024 4:33 PM
To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Stefan Jones (Housing) <Stefan.Jones@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Fahy, Orla <Orla.Fahy@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>; Eoin Connolly (Housing) <Eoin.Connolly@npws.gov.ie>; Rebecca Jeffrey (Housing) <Rebecca.Jeffrey@npws.gov.ie>; Aine OConnor (Housing) <Aine.OConnor@npws.gov.ie>; Joanne Lyons (Housing) <Joanne.Lyons@npws.gov.ie>; Sinead OBrien (Housing) <Sinead.OBrien@npws.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Good afternoon Kevin,

When you get a chance can you forward on the agenda for the meeting on Wednesday 22nd at 14:30?

Item for the agenda from NPWS if that is ok:

- Referral rules to consider if AA screening only is required or if an NIS/full AA is being carried out & consider what documents NPWS should be receiving

Kind regards,

Julie

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Sent: Wednesday 8 May 2024 09:23
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Fahy, Orla <Orla.Fahy@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Many thanks Julie, I'll revert with some suggested items in the next day or two, including a slot for us to give you an overview of the assessment process, and the important role the Forest Licence Viewer is playing.

Regards, Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: Wednesday, May 8, 2024 8:09 AM
To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Thanks Kevin, I will send on a webex invite for Wednesday 22nd May at 14:30.

Any particular inclusions for the agenda please send on and I will circular a proposed agenda then.

Kind regards,

Julie

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Sent: Tuesday 7 May 2024 14:56
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>; OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie, just reverting to you with dates.

Can we suggest Wednesday, 22nd May, at 2.30 pm? I presume you are OK meeting remotely.

So, will we bolt in that date & time, and work up an agenda in the next few days?

As mentioned, I can give a brief rundown of the assessment process, to show you the different components involved, including referrals.

Thanks, Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: Monday, April 29, 2024 3:02 PM
To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett,

Frank <Frank.Barrett@agriculture.gov.ie>

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Greatly appreciated thanks Kevin,

Kind regards,

Julie

From: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>

Sent: Monday 29 April 2024 14:22

To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>

Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>

Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie,

Many thanks for the e-mail and yes, we would be very keen to meet to look at the referral process. There have been lots of developments so we'll of course put together an overview of the licensing process, from application to final decision and onwards through the appeal process. A major element is the Forestry Licence Viewer, which is available at [gov - Forestry Licence Viewer \(www.gov.ie\)](http://gov-ForestryLicenceViewer(www.gov.ie))

I'll check in with a few colleagues who are involved in the referral process and come back with dates that suit us, from the ones you list below. I'll be back in touch over the next day or two.

Regards,

Kevin

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>

Sent: Monday, April 29, 2024 1:28 PM

To: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>

Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>; Dunne, Seamus <Seamus.Dunne@agriculture.gov.ie>; Adams, Joanne <Joanne.Adams@agriculture.gov.ie>; Barrett, Frank <Frank.Barrett@agriculture.gov.ie>

Subject: FW: NPWS Referrals procedure for Forestry projects

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Good afternoon Kevin,

I had been corresponding with Emmet O’Fahy per email below regarding moving forward with a review of the referral procedures/matrix. Our last meeting was in June 2023 so it might be no harm to have an inception meeting ahead of looking to establish a group to review the referral procedures/matrix and to recap on previous meeting to see if anything needs to be discussed further? I would personally be interested in the process from application stage to when a referral is made to NPWS and so on to the issuing of the licence or not. Have you availability in May for a meeting to kick start this again and get further meetings booked in to keep momentum going?

Suggested dates:

Mon 13th May, Tue 14th May (am), Wens 15th May, Thurs 16th May, Fri 17th May (am), Mon 20th May, Tue 21st May (am), Wed 22nd May, Thurs 23rd May, Fri 24th May (am).

Kind regards,

Julie

From: OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Sent: Monday 29 April 2024 10:53
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Cc: Collins, Kevin <Kevin.Collins@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie,

Apologies about the delay in getting back to you. We have been discussing this issue internally here as part of a wider discussion.

My colleague Kevin Collins is leading on this issue. I have ccd him here with your request for a meeting.

Best regards
Emmet O’Fahy

Assistant Principal Officer/Príomhoifíeach Cúnta
Felling Section, Alleged Illegal Forestry Section & Forestry Support Unit
Forestry Division/Rannán Foraoiseachta

Department of Agriculture, Food & the Marine/An Roinn Talmhaíochta, Bia agus Mara
Johnstown Castle Estate, Co. Wexford/Eastát Chaisleán Bhaile Sheáin, Chontae Loch Garman
Ph: 053 9114130 Ext 53730

From: Julie Sullivan (Housing) <>
Sent: Friday, March 15, 2024 12:50 PM
To: OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>; Forestry Support Unit <FSU@agriculture.gov.ie>; Kelly, Patricia <Patricia.Kelly@agriculture.gov.ie>
Cc: Paul Scott (Housing) <Paul.Scott@npws.gov.ie>
Subject: FW: NPWS Referrals procedure for Forestry projects

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Good afternoon Emmet,

I am following up on agreeing a date for a meeting to discuss the DAFM FS and NPWS referral matrix and procedures.

Can we look at scheduling an inception meeting for April?

Kind Regards,

Julie

From: Julie Sullivan (Housing)
Sent: Wednesday 14 February 2024 17:08
To: 'OFahy, Emmet' <Emmet.OFahy@agriculture.gov.ie>
Cc: 'FSU@agriculture.gov.ie' <FSU@agriculture.gov.ie>; 'Patricia.Kelly@agriculture.gov.ie' <Patricia.Kelly@agriculture.gov.ie>
Subject: FW: NPWS Referrals procedure for Forestry projects

Good afternoon Emmet,

Apologies in the delay in getting back to you regarding scheduling of a meeting as requested (It was a very busy end to the year between various leave types and work etc.) It would be great to get a meeting scheduled and in the diary now and very welcomed from our side.

In June 2023 Myself, Paul Scott (Head of Ecology, Guidance and Advisory Unit) and Sorcha de Brúch (PO Legislation and Licensing Unit) met with your colleagues (Kevin Collins, Seamus Dunne, Joanne Adams, Frank Barrett) and discussed referrals and related issues.

I sought a follow up meeting in October and Kevin was to get back to me on this. I think an initial follow up meeting is probably warranted before getting into any in-depth discussions on the Referral Matrix etc.

Would any of the following dates suit:

Monday 19th, Tuesday 20th am, Friday 23rd am, Monday 26th, Tuesday 27th am, Wednesday 28th, Thursday 29th or Friday 1st am?

Regarding topics you outlined below some issues from my perspective include:

- Forestry Licence Viewer – redaction of documents, delay in uploading documents, documents put up as ‘other’
- FS to identify applications where a response is required e.g. Licence applications within designated national or European sites
- Stages referrals are sent to NPWS (This was mentioned at a previous meeting that NPWS were consulted early as comments were fed into the AA process - reasons why this is the process and possibility some training for staff on this and what type of information FS are looking from NPWS)
- Format for Forestry Matrix review could be discussed and start date etc.

Kind Regards,

Julie

From: OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Sent: Friday 27 October 2023 15:07
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Cc: Forestry Support Unit <FSU@agriculture.gov.ie>; Kelly, Patricia <Patricia.Kelly@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Julie,

That's fine. Any time after that is ok also. We need to have discussions within DAFM too.

Best regards
Emmet O’Fahy

Assistant Principal Officer/Príomhoifíeach Cúnta
Felling Section, Alleged Illegal Forestry Section & Forestry Support Unit
Forestry Division/Rannán Foraoiseachta

Department of Agriculture, Food & the Marine/An Roinn Talmhaíochta, Bia agus Mara
Johnstown Castle Estate, Co. Wexford/Eastát Chaisleán Bhaile Sheáin, Chontae Loch Garman
Ph: 053 9114130 Ext 53730

From: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Sent: Friday, October 27, 2023 3:06 PM
To: OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Cc: Forestry Support Unit <FSU@agriculture.gov.ie>; Kelly, Patricia <Patricia.Kelly@agriculture.gov.ie>
Subject: RE: NPWS Referrals procedure for Forestry projects

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Hi Emmet,

Thanks for your email. Reviewing the matrix is something that NPWS are keen to do. I am on a half day today (not gone yet!) and on annual leave next week. Your suggested week of 6th November will therefore not be possible. My unit is a co-ordination unit for NPWS. I would need to seek input from the ecological team and the regional team and revert to you. Can you leave it with me and I will see what I can do week of the 6th in terms of getting agreement of who will provide input into these meetings. I will come back to you then with suggested dates then.

Kind Regards,

Julie

From: OFahy, Emmet <Emmet.OFahy@agriculture.gov.ie>
Sent: Friday 27 October 2023 09:50
To: Julie Sullivan (Housing) <julie.sullivan@npws.gov.ie>
Cc: Forestry Support Unit <FSU@agriculture.gov.ie>; Kelly, Patricia <Patricia.Kelly@agriculture.gov.ie>
Subject: NPWS Referrals procedure for Forestry projects

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Hi Julie,

Further to our conversation earlier this week I am writing to request a meeting between our two Departments on potentially updating the procedure for NPWS- DAFM Forestry Division. Could you come back to me with some possible dates? I am suggesting the latter half of the week starting Monday 6th November We could have the first meeting online and see where we need to go from there?

I attach the existing referral matrix and DAFM procedures documents which are on record here. The attached FS-DAFM / NPWS Referral Matrix is from February 2013, which was the result of a series of discussions between us to reach a higher level of consistency regarding referrals to NPWS, across the different 'workstreams' (afforestation, felling, roading, etc.). The effort did achieve this, when you look at what was there beforehand (with different referral systems for each workstream). The effort also moved referrals to an electronic platform, i.e. via DATS, and also tried to improve the quality of the responses from NPWS (balanced by a smaller volume of targeted referrals being generated and sent over to them, by the new matrix).

We can exchange potential topics for the meeting in advance, but I believe that from our side, the following are issues that need to be addressed.

- The alignment of the referral process for NPWS with other state agencies, in terms of time taken and use of the Department's Forestry Licence Viewer.
- Responses from NPWS can be quite varied, and lacking in site-specific info. / recommendations, which if it had these more often could be used to better aid DAFM in making a final decision.
- Possibly looking at the volume of referrals being made, with a view to focusing them on ones of particular interest to NPWS, e.g. the various special areas of conservation or pNHAs..
- A renewal of the matrix (along with possible information days on forestry licencing process) will aid both our organisations in understanding better the requirements of our respective legislation and our resource capacities.

Best regards
Emmet O'Fahy

Assistant Principal Officer/Príomhoifíeach Cúnta
Felling Section, Alleged Illegal Forestry Section & Forestry Support Unit
Forestry Division/Rannán Foraoiseachta

Department of Agriculture, Food & the Marine/An Roinn Talmhaíochta, Bia agus Mara
Johnstown Castle Estate, Co. Wexford/Eastát Chaisleán Bhaile Sheáin, Chontae Loch Garman
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Tá an t-eolas sa ríomhphost seo, agus in aon cheangaltáin leis, faoi rún agus tá sé dírithe ar an bhfaighteoir/na faighteoirí beartaithe amháin agus níor cheart ach dóibh siúd é a úsáid. D'fhéadfadh an t-eolas seo a bheith faoi réir pribhléid dhlíthiúil agus ghairmiúil. Mura tusa faighteoir beartaithe an ríomhphoist seo, níor cheart duit an teachtaireacht seo, nó aon chuid di, a úsáid, a nochtadh, a chóipeáil, a dháileadh nó a choinneáil. Má fuair tú an ríomhphost seo go hearráideach, cuir an seoltóir ar an eolas láithreach agus scríos gach cóip den ríomhphost seo ó chóra(i)s do ríomhaire, le do thoil.

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An Roinn Talmhaíochta, Bia agus Mara

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An Roinn Talmhaíochta, Bia agus Mara

Tá an t-eolas sa ríomhphost seo, agus in aon cheangaltáin leis, faoi rún agus tá sé dírithe ar an bhfaighteoir/na faighteoirí beartaithe amháin agus níor cheart ach dóibh siúd é a úsáid. D'fhéadfadh an t-eolas seo a bheith faoi réir pribhléid dhlíthiúil agus ghairmiúil. Mura tusa faighteoir beartaithe an ríomhphost seo, níor cheart duit an teachtaireacht seo, nó aon chuid di, a úsáid, a nochtadh, a chóipeáil, a dháileadh nó a choinneáil. Má fuair tú an ríomhphost seo go hearráideach, cuir an seoltóir ar an eolas láithreach agus scríos gach cóip den ríomhphost seo ó chóra(i)s do ríomhaire, le do thoil.
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An Roinn Talmhaíochta, Bia agus Mara

Tá an t-eolas sa ríomhphost seo, agus in aon cheangaltáin leis, faoi rún agus tá sé dírithe ar an bhfaighteoir/na faighteoirí beartaithe amháin agus níor cheart ach dóibh siúd é a úsáid. D'fhéadfadh an t-eolas seo a bheith faoi réir pribhléid dhlíthiúil agus ghairmiúil. Mura tusa faighteoir beartaithe an ríomhphost seo, níor cheart duit an teachtaireacht seo, nó aon chuid di, a úsáid, a nochtadh, a chóipeáil, a dháileadh nó a choinneáil. Má fuair tú an ríomhphost seo go hearráideach, cuir an seoltóir ar an eolas láithreach agus scríos gach cóip den ríomhphost seo ó chóra(i)s do ríomhaire, le do thoil.

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