

From: [Maurus, Sonja](#)
To: ["Dominic Reilly"](#)
Cc: [Deirdre Coleman](#); [Roisin Kelly](#); [O'Neill, Marie](#); [Kelly, Patricia](#)
Subject: RE: Introductory (informal) meeting
Date: Friday 5 January 2024 11:03:59
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.jpg](#)

Hi Dominic,

Further to our email correspondence from before Christmas, I would like to confirm that I and my colleagues Patricia Kelly and Marie O'Neill will attend our planned online meeting on Tue. 9th at 2pm.

Please find our list of topics for discussion as follows (I have added notes to some of the points for further clarification and to highlight the main areas that we would like to discuss):

- External Board evaluation (last carried out 2021, required every 3 years)
- Annual COP Checklist (remaining points to be clarified by 10/01)
- Executive Appointments (Chair and Board member)
- Annual report and accounts 2023 - timelines
- Annual Section 14 letter and property excision lists (DAFM visit is required in 2024)
- Shareholder letter of interest renewal in 2024
- FESLUP – timelines
- Coillte approach to implementing Forest Management Plans
- Coillte Nature Projects and other Coillte projects update (only where questions arise)
- People's Millennium Forest - MoU
- 2023 Licence Inspection Report findings
- AIEs
- Important dates 2024
- Any other topic you wish to discuss

Regards,

Sonja

From: Dominic Reilly <Dominic.Reilly@coillte.ie>
Sent: Monday, December 18, 2023 3:42 PM
To: Maurus, Sonja <Sonja.Maurus@agriculture.gov.ie>; Roisin Kelly <Roisin.Kelly@coillte.ie>
Cc: Deirdre Coleman <Deirdre.Coleman@coillte.ie>
Subject: RE: Introductory (informal) meeting

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Hi Sonja

I am including Deirdre (our Company Secretary) on this call as well.

I include some possible dates below for us to catch up in January. I think a remote meeting in the first instance might make sense and I think we will be meeting in person at the Q4 Protocol meeting at the end of January (I need to check with NewERA on the timing of this)

- 9th January – anytime between 10am and 4.30pm

- 11th January – between 11am and 1p,
- 11th Jan – 3.30pm onwards

If you need additional options just let me know.

Enjoy your break over Christmas and we'll catch up in the New Year.

Regards

Dominic

Dominic Reilly

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